



Government of India
O/o Development Commissioner (MSME)
Ministry of Micro, Small & Medium Enterprises
MSME-Development Institute,
Okhla, New Delhi
Announces
Entrepreneurship cum Skill Development Programme
on
“Computer Accounting with Tally”
(For Scheduled Caste Candidates Only)

Duration: 14.11.2017 to 26.12.2017 (Six Weeks)

Venue: Mahavir Group of Institutions (MGI), 4, 1st Floor, Aggarwal Market, Near Allahabad Bank, Alipur, Delhi-110036

Course Contents: How to set up & Manage Micro/Small Enterprises, Entrepreneurial Motivation, Marketing Management, Govt. Schemes for self employment, Bank Finance, Preparation of Project Reports, etc. and various topics covered in 'Computer Accounting with Tally' i.e. Creating Ledgers, Purchase & Sale Order Voucher Entries, VAT, TDS Payroll, Inventory Accounting, Bill Wise Maintenance of Accounts, etc.

Intake Capacity: 20-25 Candidates

Course Fee: NIL

Eligibility: Educational Qualification: 10th Pass **Age:** Minimum 18 years.

Selection Criteria: First come, First served basis (Only eligible candidates)

How to apply: Send your Bio-Data giving details like Name, Father/Husband's Name, Address, Phone No., Date of Birth, Qualification, Category, etc. along with self attested copies of Educational Qualification Certificates, I.D & Residential Proof, Caste Certificate and two passport size photographs superscribing the name of the course i.e. “ESDP on Computer Accounting with Tally” on the top of the envelope at address given below:

(No provision of TA/DA, Lodging & boarding for the training)

For further details, pl. contact:- Sh. H.D. Papne, Asstt. Director, (Stat.) MSME-DI, Mob-7011012864

Last date for receipt of Application: 13.11.2017

Director, MSME- Development Institute
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