

MSME DEVELOPMENT INSTITUTE, NEW DELHI - 110 020.

Administration Section.

Consolidated Staff position in MSME-DI, Okhla and MSME-DI -EC, Connaught Circus, New Delhi

As on 29th August 2016

Sl. No	Designation of the post	Group of post (Classification) ▪ Group-A ▪ Group-B ▪ Group-C	No of sanctioned posts	No of employees in position.	No of vacant posts.
1.	Director	Gr-A	1	1	0
2.	Indl Designer	Gr-A	2	0	2
3.	Deputy Director	Gr-A	9	1	8
4.	Asstt. Director Gr-I	Gr-A	3	1	2
5.	Hindi Officer	Gr-A	1	0	1
6.	Asstt. Director Gr-II	Gr-B	30	15	15
7.	Sr Hindi Translator	Gr-B	1	0	1
8.	Office Superintendent	Gr-B	2	1	1
9.	Draftsmen Gr-I	Gr-B	9	1	8
10.	Investigator	Gr-B	10	6	4
11.	Stenographer-I	Gr-B	8	0	8
12.	Stenographer-II	Gr-C	5	4	1
13.	Instructor	Gr-C	35	22	13
14.	UDC	Gr-C	18	14	4
15.	LDC	Gr-C	11	5	6
16.	Skilled Worker (Grade-II)	Gr-C	3	1	2
17.	Driver	Gr-C	1	0	1
18.	Gestetner Operator	Gr-C	1	0	1
19.	Helper	Gr-C	1	0	1
20.	MTS (Daftry)	Gr-C	1	1	0
21.	MTS (Peon)	Gr-C	16	11	5
22.	MTS (Watchmen)	Gr-C	8	4	4
23.	MTS (Sweepers)	Gr-C	5	5	0
	<u>TOTAL</u>		<u>181</u>	<u>93</u>	<u>88</u>

Note:

- One post of Deputy Director (G&C) transferred to Br. MSME-DI, Coimbatore vide DC (MSME) letter No: A-19018/829/1987-A(G) dated 7th August 2015.
- Shri D.C. Sahu, Dy. Director (Elect)]Under Suspension]
- Gr D posts above re-designated as MTS and classified as Gr C

List of posts abolished vide DC [SSII], New Delhi Order No: A-12025/2/2006-A (NG) dated 19th January 2011 & 14th February 2011.

Sl. No	Name of Post	No of posts abolished
1.	Asstt. Director Gr-I(Met)	01
2.	Asstt. Director Gr-II(EI)	01
3.	Investigator (Mech)	01
4.	Skilled Worker Gr-II	04
5.	LDC	03
6.	Helper Gr-I	01
7.	Farash	01